



DEEPING ST JAMES PRIORY CHURCH

Minutes of a meeting of the Parochial Church Council held on 19th January 2022 at 7.30pm by Zoom Call

Present: Revd Mark Williams Chairman (**MW**), Simon Marshall (**SiM**), Revd Sonia Marshall (**SoM**), Lisa Goodchild (**LG**), Kate Drewett (**KD**), Ted Fisk (**TF**), Jan Fisk (**JF**), Philip Astle (**PA**), Nick Drewett (**ND**), Victoria Worthington (**VW**), Caroline Herron (**CH**), Vicky Billyard (**VB**), Martin Jones – secretary (**MJ**)

Apologies for Absence were received from: Niccy Fisher (**NF**),

The meeting opened with prayers and began at 7.30 pm. **MW** started by wishing **NF** best wishes for a speedy recovery from her recent injury and this was echoed by all of the PCC.

21.46	<p>Special item: Website Demo</p> <p>Due to Ryan Overson’s (RO) availability this actually took place at an interval between items of the treasurer’s report.</p> <p>TF introduced RO who is a professional website designer and RO gave a demonstration of a new website and all its features. The demo used a generic example from which a customised website would be built using our own material and preferences.</p> <p>There was much discussion and questioning about the capabilities. The salient points only are summarised here.</p> <p>The old website is http based, which is quite old and less secure. The new website is https based, which is the security level used by banks.</p> <p>RO is willing to act as website administrator.</p> <p>PCC members would be able to add and edit content, but not be able to edit code and structure.</p> <p>The new website would use google format and allow the use of google meets, replacing zoom and not suffering the 40 minute limit. It would also allow assigned persons to use google calendars to link dates and events seamlessly. At present they have to be manually updated in each forum.</p> <p>Links to all social media sites would also be possible directly from the web for content sharing.</p> <p>The same 8 nominated e-mails could be used and even though gmail is the carrier the same addresses can be retained.</p> <p>Use of personal data can comply with GDPR by asking participants to consent to their use.</p> <p>The costs are:</p> <ul style="list-style-type: none">£150.00 set up costs£100/yr£4.60/e-mail/mnth <p>After RO left the meeting MW summarised that the new website was competitively priced, has better link capabilities, has more and simpler control of content, has more functions and is more secure. He proposed that the PCC should accept Ryan’s offer. Agreed.</p>	
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<p>21.47</p>	<p>Minutes of the previous meeting: Corrected Minutes had been circulated prior to the meeting.</p> <p>a. The Minutes were accepted.</p> <p>b. The Minutes can be published.</p> <p>c. Matters Arising:</p> <p>Bell tower leaks. ND reported that he has still not heard from the project manager, Liam, and has been trying to get hold of him.</p> <p>Chancel paint. ND reported that the contractor, CML, have still not submitted their report.</p> <p>Fire extinguishers. ND reported that they are all tested and certified.</p> <p>Existing website. SiM corrected the previously stated cost of the old website which, he said was a total of £160.84/yr. There was a discussion about how the cost is arrived at as some charges were multi-year, but the corrected figure stands.</p> <p>Wi-Fi. MW reported that the mobile Wi-Fi is installed and working well.</p> <p>Ness group church types. MW reported that he has not yet been able to ask what type church the rest of the Ness group would like to declare themselves as being.</p>	
<p>21.48</p>	<p>Clergy Report:</p> <p>The vicar’s report had been circulated.</p> <p>MW. Regarding lent courses following Pastoral Principles, this is a video based discussion course with a follow up booklet. CH asked if the booklet could be available prior to the course. Yes, copies can be made available.</p> <p>SoM added that she took services whilst MW was ill, and had also given 3 home communions.</p> <p>SiM asked if there was going to be a January magazine. It was reported that Jonathan was very busy and that the Jan and Feb magazines would be amalgamated. CH asked if this might impact paid adverts. SiM replied that not all advertisers were paid up but MW suggested we could offer a reduction for those who were. VW asked if it would continue to be a monthly magazine and it was confirmed that it would.</p>	
<p>21.49</p>	<p>Resourcing Sustainable Church Update:</p> <p>MW informed the PCC that 2 covenant pastors had been proposed, Ian Mace and Mark Warwick, but it was felt that more independent persons would be more beneficial. 2 different pastors have been nominated - The Revd Neil Bullen, Rector of The Ringstone in Aveland Group and Mrs Ray Davie.</p>	
<p>21.50</p>	<p>MAP Update:</p> <p>NF had sent out an updated MAP Grid, annotated with items that have already been begun or completed. MW asked if the PCC is happy with the</p>	

	<p>grid as is. He commented that the grid is not set in stone, it is a live document and can be updated as we go forward. For example Eco Church is evolving.</p> <p>PA asked what “loving service” actually means in the 5 Marks of Mission of the CofE, listed at the front of the MAP document. MW replied that it means reaching out to the community e.g. food banks, refugee groups etc.</p> <p>PA asked what we actually do in this area. MW replied that we try to identify areas where we can be active, like food bank, but that we don’t try to do things for the sake of doing them. We should be responding to need rather than jumping on things to be seen to be active.</p>																					
<p>21.51</p>	<p>Treasurers Report:</p> <table border="0"> <tr> <td>Current acct</td> <td>£5532</td> <td></td> <td></td> </tr> <tr> <td>Reserve acct (deposit)</td> <td>£17</td> <td>(investment) £21900</td> <td>total of £21917</td> </tr> <tr> <td>Fabric acct (deposit)</td> <td>£1686</td> <td>(investment) £11096</td> <td>total of £12782</td> </tr> <tr> <td>Organ acct (deposit)</td> <td>£3338</td> <td>(investment) £4277</td> <td>total of £7615</td> </tr> <tr> <td>Chancel Trust (deposit)</td> <td>£4546</td> <td>investment) £12485</td> <td>total of £16981</td> </tr> </table> <p>In the current account there is the chapel fund, mission monies and wedding deposits of £1505. After adjusting for these items the current account becomes £4227</p> <p>It was proposed not to pay any contribution to Parish Share for the next couple of months because it has not been our past practice – we have the big insurance bill to pay, which is our priority.</p> <p>Parish Giving</p> <p>SiM had circulated the direct debit mandate. If the PCC are happy they can complete it and send it in. KD pointed out that the first debit would not be until 1st March and SiM said that that is correct and please do not cancel your current standing order for February. Anyone who prefers not to change to the new direct debit can continue with their current standing order.</p> <p>Annual accounts</p> <p>SiM had circulated the draft accounts spreadsheet for PCC review and he summarised the content. After a session of questions MW asked if the PCC were happy to accept the accounts as presented. Agreed.</p>	Current acct	£5532			Reserve acct (deposit)	£17	(investment) £21900	total of £21917	Fabric acct (deposit)	£1686	(investment) £11096	total of £12782	Organ acct (deposit)	£3338	(investment) £4277	total of £7615	Chancel Trust (deposit)	£4546	investment) £12485	total of £16981	
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<p>21.52</p>	<p>Reports from Teams:</p> <p>TOR</p> <p>MW said that the amended TOR document had been circulated and asked the PCC to review it and send any changes to him. That would include</p>																					

	<p>attendees on each group. It is hoped that each member of the PCC will be present on at least one of the teams and groups.</p> <p>Eco Church KD informed the PCC that she has a poster for the event on 5th February, which is a family event making bug hotels. She asked that the poster be circulated, including to the schools. It will be also advertised in the Parish Council magazine.</p> <p>KD said that it is hoped to be able to set a target for our carbon footprint, but first we need to know what our current footprint is. She asked if SiM could help by looking at our energy bills.</p>	
21.53	<p>Safeguarding (Including Youth Work contact database): CH reported that her C1 training certificate needs renewing and TF suggested that a new one would probably be needed. He also said that there is a lot of training available for anyone who would like to get involved with Children’s work and/or safeguarding. TF informed the PCC that Pam Steele is helping from The Methodist church and she will need a DBS for work at our church. TF reported that the poster in the church hall notice board needed the details written in pen ink renewing as they had faded. ND reported that there would be a Hall Users group meeting on 2nd Feb where our safeguarding policy will be discussed.</p>	
21.54	<p>Covid Update: National restrictions are lifting and MW will check the CofE guidelines when published to see what we need to do.</p>	
21.55	<p>Lent Lunches: JF stated that every Saturday in Lent one church hosts a lent lunch. 5th March is our church and she asked for volunteers to make soups etc. It was Agreed that lent lunches can go ahead. VW asked if we could also approve Lent lunches for Mission Matters. Agreed.</p>	
21.56	<p>Refreshments: JF asked if we can restart serving refreshments after services, including Churches together on Sunday 23rd January. Agreed MW commented that we have the Methodist church risk assessment for refreshments and will adapt that.</p>	
21.57	<p>AOB: Aisle leaking roof. ND informed the PCC that the contractors cannot find any sign of a leak point. It may be wind driving water under the lead and it will be monitored.</p>	

	<p>SiM asked about the leak above the organ blower compartment (against the south wall, currently felt roofing) and ND said that he is waiting for details for a fibre glass replacement and that using fibre glass will need a faculty review.</p> <p>Dates were discussed for the annual hog roast, 24th July, and Rose and Sweet Pea Show, 25th June.</p>	
	<p>Date of Next Meetings: 16th Feb, 23rd March, APCM 24th April</p>	
	<p>The Meeting Closed at 9.40pm with MW giving thanks to PCC members for another long meeting</p>	